



KEN PAXTON
ATTORNEY GENERAL OF TEXAS

Agency 302 Fiscal Year 2016 Annual HUB Report Supplemental Letter

The Office of the Attorney General of Texas (OAG) remains committed to the success of the State of Texas' Historically Underutilized Business (HUB) Program. Our agency continues to provide contracting opportunities through inclusion of minority/woman owned businesses and service disabled veterans directly or indirectly through subcontracting from prime contractors. Through the HUB subcontracting component and mentor Protégé agreements we have historically exceeded the statewide HUB utilization.

Our agency addresses each of the individual components of the program i.e. Reporting, Outreach, Subcontracting, Mentor Protégé Program by applying simple principles to ensure good faith efforts are conducted by agency departments and prime contractors.

The following strategic initiatives **Access-Awareness-Accountability** continue to ensure successes for the betterment of the Statewide HUB Program.

Access is afforded through supplementing the Centralized Masters Business List (CMBL) vendors with Non-CMBL HUB vendors increasing the number of certified HUB vendors on procurement opportunities.

Awareness is achieved through a number of initiatives, such as attending HUB related outreach events, conducting pre-bid conference briefings on subcontracting requirements. Outreach to large prime contractors with current OAG contracts ensuring all potential means have been afforded in identifying potential HUB businesses. For example, the agency's process server contract requires all process servers to be registered with the Justice Branch Certification Commission (JBCC), so working closely with the prime contractor an outreach email notification was sent to businesses listed of JBCC process servers explaining the benefits of the State of Texas HUB certification.

Our HUB program conducts a one on one meeting with individual HUB vendors to specifically identify an individual HUB vendor's reasonable and realistic business opportunities.

Accountability is achieved through monthly monitoring of the Progress Assessment Reports (PAR) for current prime contractors subcontracting activities. By establishing quantifiable milestones in Mentor Protégé Agreements HUB vendors and prime contractors have ownership of agreements which creates stronger and viable minority/woman and service disabled veterans.

The OAG will continue to solicit business and contracting opportunities in an open and competitive environment to further promote the HUB program. Should you have any questions, please feel free to contact Ms. Shawn Constancio, CTPM, HUB Coordinator at 512-475-4411, PO Box 12548, Austin, TX 78711-2548 or email at shawn.constancio@oag.texas.gov.

Respectfully,

Shawn Constancio

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